



Announcement for the Application for the Master's Degree in Physical Therapy in Neuro-Musculoskeletal Conditions ¹

This announcement refers to the opening of the Master's Degree in Physical Therapy in Neuro-Musculoskeletal Conditions, beginning in the **academic year of 2024/2025**. This edition will be held in Portuguese with English support.

1. Following the Order no. 11763/2022, published on October 6, 2022 in the Portuguese Republic Diary, the opening for the application of the above course for the academic year **2024/2025 is made public**.
2. **Vacancies – 20 (Twenty)**. If there are fewer than 15 (fifteen) applicants, ESSSM reserves the right not to open the course.
3. **Conditions of access / candidates** – can apply for the Master's course in Physical Therapy in Neuro-musculoskeletal Conditions:
 - a) Holders of a degree in Physiotherapy or legal equivalent issued by a Portuguese institution;
 - b) Holders of a higher academic degree in Physiotherapy from a country in the European Union;
 - c) Holders of a higher academic degree in Physiotherapy from a country outside the European Union.

Note: Admission under points b) and c) have the effect only of access to the cycle of studies leading to the master's degree and does not confer on its holder the equivalence of the bachelor's degree or the recognition of that degree.

4. **The application** is made *online*, through a link provided on the website (www.santamariasaude.pt), in the "Candidates" tab.

The documents to be submitted mandatorily at the time of application are:

- a) Identification document;
- b) Tax document;
- c) Certificate proving the ownership of the bachelor's degree or legal equivalent, indicating the respective final classification and study plan.

If the candidate holds a foreign qualification that is recognised/equivalent² to the corresponding Portuguese qualifications, they must submit:

- A copy of the diploma or document issued by the foreign higher education institution proving that they hold the degree or diploma for which recognition is requested, authenticated by the competent authorities for this purpose;

¹ Updated on 31th May 2024

² Under Decree-Law 66/2018 of 16 August or Ordinance 33/2019 of 25 January, amended by Ordinance 43/2020 of 14 February.

- A simple copy of the document issued by the foreign higher education institution showing the registration number of the degree or diploma, in the case of foreign higher education institutions that have centralised registers that can be consulted publicly through a unique identifier;
- Diploma or certificate issued by the foreign higher education institution, in its original version, proving that you hold the degree or diploma.

- d) *Curriculum vitae* (if the candidate does not present proof of the training / experience declared, the information contained in the *Curriculum vitae* will not be counted);
- e) Proof of the data contained in the curriculum vitae, considering only the tie-breaking criteria presented in point 6 of this notice.
- f) Passport photography.
- g) If students are not from a country with an official Portuguese or English language, a declaration that they have at least a B2 level in Portuguese or English or a declaration that they are available to take an ESSSM exam will be required.

At the time of registration candidates must present the following documents:

- a) Completed registration application and Data Protection Declaration/image transfer (applications sent by ESSSM);
- b) Certificate of having a bachelor's degree or legal equivalent, indicating the respective final classification.

Applicants from foreign countries must present the documents translated into Portuguese, whenever they are not issued in Portuguese, English, French or Spanish and certified by the consular service or presented with the Hague Apostille by the competent authority of the state from which the document originates.

- c) If students are not from a country with an official Portuguese or English language, a statement that you have at least a B2 level of Portuguese or English, attested by a competent organisation or obtained by means of a test carried out by ESSSM which proves that you have the necessary level to attend the course.

If there is any doubt about the elements relevant to the process or their authenticity, the applicant may be asked for additional information or confirmation from the foreign higher education institution that issued the document, or from other competent organisations.

- 5. Ranking and selection** – The ranking and selection of candidates will be carried out by a jury, appointed by the ESSSM Board, on a proposed by the Technical-Scientific Council, and according to the classification obtained. Candidates holding equivalence to the degree in physiotherapy, which has been awarded without



classification, other recognized degree holders, will have a ranking classification of 10 (ten) values. In the case of different grading systems, the grade must be converted to a system of 0 to 20, and the calculation system must be shown in the comments field.

6. Tie-breaking criteria – If in the classification ranking there is a tie situation, the selection criterion will be based on the curricular analysis. A score will be awarded according to the following criteria:

- a) Professional/Post-Graduate Training, proven, relevant to the area of Physical Therapy, with a duration of:
 - 24 to 50 hours – 0.25 points per training up to a maximum of 1 point
 - 51 to 120 hours – 0.5 points per training up to a maximum of 2 points
 - > 120 hours – 1 point per training up to a maximum of 3 points
- b) Time of professional experience in the area:
 - Less than 4 years – 3 points
 - Over 4 years and less than 10 years – 6 points
 - More than 10 years – 7 points
- c) Publications and scientific communications, proven, in the area of Physical Therapy – 4 points per publication / communication, up to a maximum of 12 points;
- d) Degree Course in Physical Therapy at ESSSM – 10 points;
- e) Supervising tutor collaboration with the ESSSM (upon presentation of the ESSSM statement) – 5 points;

7. Preliminary rejection

- a. If the application is not properly instructed, the candidate is notified of the gaps and has 7 consecutive days to fill them;
- b. Applications that do not meet the conditions expressed in point 3 of this notice will be rejected outright;
- c. Of the candidates rejected outright, a list will be organized containing the reasons for rejection, which will be made public and posted in the ESSSM, within the period provided for in point 9 of this notice.

8. Complaints

- a. From the result of the selection disclosed in the provisional list, candidates may submit a complaint addressed to the President of ESSSM, duly substantiated and within the period point 9 of this notice;
- b. Decisions on complaints are approved by the Chair of the ESSSM;
- c. Unsubstantiated claims and/or those submitted after the deadline will be rejected outright;

- d. The publication of the final list of admitted candidates takes place within the period set out in point 9 of this notice;
- e. The documents submitted by non-admitted candidates will be eliminated if they are not requested within 90 days after the start of the course.

9. Scheduling of actions:

<i>Procedures</i>	<i>Deadlines</i>	
	1st Phase	2nd Phase *
Submission of applications	15/03/2024 to 15/04/2024	31/5/2024 to 17/06/2024
Provisional list of candidates admitted to the course	22/04/2024	25/06/2024
Submission of complaints ¹	23 and 24/04/2024	26 and 27/06/2024
Complaints analysis and consideration	26/04/2024	28/06/2024
Final list of candidates admitted to the course ²	29/04/2024	1/07/2024
Registration (Booking made by the Secretariat)	1 a 10/05/2024	2 a 5/07/2024

* If there are still vacancies available.

¹ Complaints must be submitted via the application submission platform - "Academic service" -> "Requests".

² Once the final list of candidates admitted to the course has been published, they will receive all the information they need to enrol on the platform.

b) **Course start:** 01/10/2024

10. Tuition Fees and Fees

a. Tuition fees for students with Portuguese nationality:

- 1 Application fee: 50,00 €.
- 2 Enrolment fee: 200,00 €
- 3 Tuition fees:
 - I. Monthly: 195,00 € (18 months)
- 4 Total fees: 3710,00 €:

b. Tuition fees for students with other nationalities:

- 1 Application fee: 150,00 €.
- 2 Enrolment fee: 300,00 €
- 3 Tuition fees:
 - I. At the enrolment phase: 2000 €.
 - II. In the beginning of the 1st semester: 1000 €.

III. In the beginning of the 2nd semester: 1000 €.

4 Total fees: 4.300,00 €

- c. Tuition discounts: Former ESSSM students enjoy a 10% discount on the monthly tuition fee and students com relationships or bonds with ESSSM health partner institutions enjoy 5% (non-cumulative discounts).
- d. Final documentation included in the monthly tuition fee.
- e. Course letter (on request) - Document with associated fee, to be consulted in the Table of Fees, Charges and Fees 2024/2025.

11. In case of withdrawal or non-placement, **no amounts already settled will be returned.** The application fee is only refunded if the course does not meet the opening requirements.

12. Application and enrolment fees for students from outside the European Union will not be refunded even in cases where students do not obtain a visa.

13. Course duration – The course will start on October 1st, 2024, and lasts for 18 months.

14. For more information or to clarify any doubts, you can contact us at the following e-mail address: ingresso@santamariasaude.pt

Escola Superior de Saúde de Santa Maria | Porto, 31th May 2024

Chairman of the Board of Directors



(Prof. Doutor José Manuel Silva)

