

Announcement for the Application for the Master's Degree in Physical Therapy in Neuro-Musculoskeletal Conditions

This announcement refers to the opening of the Master's Degree in Physical Therapy in Neuro-Musculoskeletal Conditions, beginning in the **academic year of 2024/2025**.

1. Following the Order no. 11763/2022, published on October 6, 2022 in the Portuguese Republic Diary, the opening for the application of the above course for the academic year **2024/2025 is made public**.
2. **Vacancies – 20 (Twenty)**. If there are fewer than 15 (fifteen) applicants, ESSSM reserves the right not to open the course.
3. **Conditions of access / candidates** – can apply for the Master's course in Physical Therapy in Neuro-musculoskeletal Conditions:
 - a) Holders of a bachelor's degree in Physical Therapy or legal equivalent;
 - b) Holders of a foreign higher academic degree in Physiotherapy conferred through a 1st cycle of studies organized according to the principles of the Bologna Process by a State adhering to this process;
 - c) Holders of a foreign higher academic degree that is recognized as a bachelor's degree by the technical-scientific council of the school;
 - d) Holders of an academic, scientific or professional curriculum that recognizes the capacity to enrol this cycle of studies by the technical-scientific council of the school.

Note: Points b), c) and d) have the effect only of access to the cycle of studies leading to the master's degree and do not confer on its holder the equivalence to the bachelor's degree or the recognition of that degree.

In this edition, which will be held in English, candidates must also provide proof or a statement that they have a B2 level of English.

4. **The application** is made *online*, through a link provided on the website (www.santamariasaude.pt), in the "Candidates" tab.

The **documents to be submitted mandatorily at the time of application** are:

- a) Identification document (optional submission; must be presented at the time of registration for validation of the data provided);
- b) Tax document / Portuguese NIF, or analogous documentation of the country of origin (optional submission; must be presented at the time of registration for validation of the data provided);



- c) Certificate proving the ownership of the bachelor's degree or legal equivalent, indicating the respective final classification; The candidate holding a foreign qualification must submit an official declaration issued by the Higher Education Institution where he completed the academic degree, which includes the academic degree, the respective final classification, as well as the evaluation scale used;
- d) *Curriculum vitae* (if the candidate does not present proof of the training / experience declared, the information contained in the *Curriculum vitae* will not be counted);
- e) Proof of the data contained in the curriculum vitae, considering only the tie-breaking criteria presented in point 6 of this notice.
- f) Passport photography.
- g) Proof or a statement of having at least a B2 level of English.

At the time of registration candidates must present the following documents:

- a) Completed registration application and Data Protection Declaration/image transfer (applications sent by ESSSM)
- b) Declaration, under oath of honour, that the documents submitted in the act of candidacy are true.

5. Ranking and selection – The ranking and selection of candidates will be carried out by a jury, appointed by the ESSSM Board, on a proposed by the Technical-Scientific Council, and according to the classification obtained. Candidates holding equivalence to the degree in physiotherapy, which has been awarded without classification, other recognized degree holders, will have a ranking classification of 10 (ten) values. In the case of different grading systems, the grade must be converted to a system of 0 to 20, and the calculation system must be shown in the comments field.

6. Tie-breaking criteria – If in the classification ranking there is a tie situation, the selection criterion will be based on the curricular analysis. A score will be awarded according to the following criteria:

- a) Professional/Post-Graduate Training, proven, relevant to the area of Physical Therapy, with a duration of:
 - 24 to 50 hours – 0.25 points per training up to a maximum of 1 point
 - 51 to 120 hours – 0.5 points per training up to a maximum of 2 points
 - > 120 hours – 1 point per training up to a maximum of 3 points
- b) Time of professional experience in the area:
 - Less than 4 years – 3 points
 - Over 4 years and less than 10 years – 6 points
 - More than 10 years – 7 points
- c) Publications and scientific communications, proven, in the area of Physical Therapy – 4 points per publication / communication, up to a maximum of 12 points;

- d) Degree Course in Physical Therapy at ESSSM – 10 points;
- e) Supervising tutor collaboration with the ESSSM (upon presentation of the ESSSM statement) – 5 points;

7. Preliminary rejection

- a. If the application is not properly instructed, the candidate is notified of the gaps and has 7 consecutive days to fill them;
- b. Applications that do not meet the conditions expressed in point 3 of this notice will be rejected outright;
- c. Of the candidates rejected outright, a list will be organized containing the reasons for rejection, which will be made public and posted in the ESSSM, within the period provided for in point 9 of this notice.

8. Complaints

- a. From the result of the selection disclosed in the provisional list, candidates may submit a complaint addressed to the President of ESSSM, duly substantiated and within the period point 9 of this notice;
- b. Decisions on complaints are approved by the Chair of the ESSSM;
- c. Unsubstantiated claims and/or those submitted after the deadline will be rejected outright;
- d. The publication of the final list of admitted candidates takes place within the period set out in point 9 of this notice;
- e. The documents submitted by non-admitted candidates will be eliminated if they are not requested within 90 days after the start of the course.

9. Scheduling of actions:

<i>Procedures</i>	<i>Deadlines</i>	
	1st Phase	2nd Phase *
Submission of applications	15/03/2024 to 15/04/2024	13/05/2024 to 24/05/2024
Provisional list of candidates admitted to the course	22/04/2024	29/05/2024
Submission of complaints ¹	23 and 24/04/2024	30 and 31/05/2024
Complaints analysis and consideration	26/04/2024	03/06/2024
Final list of candidates admitted to the course ²	29/04/2024	04/06/2024
Registration (Booking made by the Secretariat)	1 a 10/05/2024	5 a 7/06/2024

* If there are still vacancies available.

¹Complaints must be submitted via the application submission platform - "Academic service" -> "Requests".

²Once the final list of candidates admitted to the course has been published, they will receive all the information they need to enrol on the platform.

b) **Course start:** 01/10/2024

10. Tuition Fees and Fees

10.1. National students

- a) Application fee – 50,00 €.
- b) Tuition fees:
 - I. Enrolment fee: 200,00€
 - II. Monthly tuition fee: 195,00€ (18 months)
 - III. Total fees: 3710,00€:

10.2. Tuition fees for international students:

Total fees: 4.300,00€

10.3 Tuition discounts: Former students enjoy a 10% discount on the monthly tuition fee and students with relationships or bonds with ESSSM partner institutions enjoy 5% (non-cumulative discounts).

10.4 Diploma and diploma supplement included in total fees.

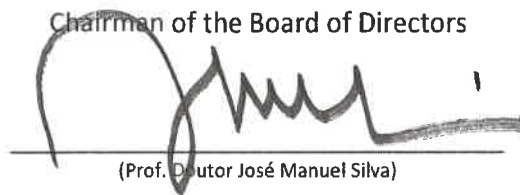
10.5 Course letter (on request) - Document with associated fee, to be consulted in the Table of Fees, Charges and Fees 2024/2025.

Final documentation included in the monthly tuition fee.

- 11.** In case of withdrawal or non-placement, no amounts already settled will be returned. The application fee is only refunded if the course does not meet the opening requirements.
- 12.** Course duration – The course will start on October 1st, 2024, and lasts for 18 months.
- 13.** For more information or to clarify any doubts, you can contact us at the following e-mail address: ingresso@santamariasaude.pt.

Escola Superior de Saúde de Santa Maria | Porto, 14th March 2024

Chairman of the Board of Directors



(Prof. Doutor José Manuel Silva)